

FINAL EXAM RESIT APPLICATION FORM

Students wishing to apply for a Resit Examination of their final exams (Convocatoria Extraordinaria de Fin de Carrera) must meet the following requirements:

1. The number of pending credits may not exceed 10% of the total degree credits,
2. No Resit Examinations will be scheduled for any subject students have not been enrolled in the year prior to the application and/or for any subjects students have not taken during their studies.
3. Resit Examinations will be scheduled for ALL pending subjects.
4. When a student has not sat an exam during the S1 or S2 Examination Sessions (convocatoria ordinaria), that attempt will not count and he or she shall be able to sit it on a different Session. However, that will not be the case for Grace Resit Examinations (convocatoria de gracia).
5. When a student fails their Final Exam Resit Examinations, (convocatoria Fin de Carrera) in September, they may take an additional resit examination (convocatoria extraordinaria) either in February for S1 subjects or in June for S2 and annual subjects.
6. Students enrolled in a Double Bachelor's Degree programme who only wish to complete one of the degrees, must meet the requirements listed above for said degree.

The application form must be filled in and attached to the application.

NAME OF SCHOOL

1.

RESIT EXAMINATION-FINAL EXAM APPLICATION FORM

ACADEMIC YEAR 20 / 20

PERSONAL DATA

Name and surname

Telephone number

Email

Degree

Pending credits

| Degree | Subject | Group | Year |
|---------------|----------------|--------------|-------------|
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Final project

| Degree | Final project | Director |
|---------------|----------------------|-----------------|
| | | |

Madrid,

Student's signature: