



CEU | Universidad  
San Pablo



# ***First-Year Students***

## ***Enrollment Guide 2021-2022*** ***Law School***

The enrollment process is done through the intranet: New Student Portal. If you are unable to start the enrollment process, you should contact the Admissions and New Student Department, by phone: 91 5140404, or by e-mail:

[info.usp@ceu.es](mailto:info.usp@ceu.es)

[info.posgrado@ceu.es](mailto:info.posgrado@ceu.es)

If you have any questions during the enrollment process, you can contact the Student Secretary's Office at the Moncloa Campus (telephone: 91 4566300), and if outside normal office hours, by e-mail:

[secretariamoncloa@ceu.es](mailto:secretariamoncloa@ceu.es)

If you have any questions regarding payments, you should contact the Billing and Collections Department by telephone: 91 5140400, or by e-mail:

[alumnos@ceu.es](mailto:alumnos@ceu.es)

# Enrollment Process

- The enrollment process must be completed in its entirety once you start it, if you close the process and start it again at another time, you will have to do it from the beginning.
- The first-year student should enroll in all 1<sup>st</sup> year subjects. In the case of students who have applied for recognition, they should register for all subjects, and when the Dean's Office delivers the official validation report, the registration will be adjusted at the Student Secretary's Office.
- If you are enrolled in a degree or simultaneous/dual degrees where languages are taught, you must choose two of the three languages offered, which you will maintain throughout your degree (English, French and German).
- These are the groups for the International Relations and Law and International Relations degrees:

Language I - 611 (English), 621 (French), 631 (German)  
Language II - 711 (English), 721 (French), 731 (German)

# Titulación y Grupos

ACADEMIC PROGRAMS	GROUPS
Degree in Law (2018 Plan)	111 or 112
Degree in Law (2018 Plan) - EXCELLENCE	110
Degree in International Relations and European Union (2017 Plan)	186 (subjects in Spanish) / 187 (subjects in English)
Degree in Criminology and Security Science (2017 Plan)	179
Law + Business Administration and Management (2021 Plan)	121 or 122
Law + Business Administration and Management (2021 Plan) - BOSTON	121
Law + Business Administration and Management (2021 Plan) - EXCELLENCE	120 Law subjects / 121 ADE subjects
Law + Journalism (2019 Plan)	131
Law + Journalism (2019 Plan) - EXCELLENCE	130 (Law subjects) / 131 (Journalism subjects)
Law + Advertising and Public Relations (2019 Plan)	141
Law + Advertising and Public Relations (2019 Plan) - EXCELLENCE	140 (Law subjects) / 141 (Advertising subjects)
Law + International Relations and the European Union (2018 Plan)	161 or 162 (Law subject) / 166 (IIRR Spanish subject), 167 (IIRR English subject)
Law + International Relations and the European Union (2018 Plan) - EXCELLENCE	160 (Law subject) / 166 (IIRR Spanish subject), 167 (IIRR English subject)
Law + Criminology and Security Sciences (2018 Plan)	151
Law + Criminology and Security Sciences (2018 Plan) - EXCELLENCE	150 (Law subjects) / 151 (Criminology subjects)
Law (2018 Plan) + Own Title in Community Law (2019 Plan)	113 Law subjects / 114 Community Juridical subjects
Law (2018 Plan) + Own Title in Digital Law	115