

## **CALL FOR THE RECOGNITION OF UNIVERSIDAD SAN PABLO-CEU RESEARCH GROUPS 2021-2022**

Section 37.1 paragraph j) of Universidad San Pablo-CEU Rules for the Organization and Functioning, approved by Decree 31/2011, 2 June, issued by the Regional Governing Council of Madrid, establishes **the functions of the Rector**, including the recognition of research groups under the terms established by regulations.

**Regulation 23/2019 of Research Groups of Universidad CEU-San Pablo (approved by the Board of Trustees of the University at its meeting on 9 February 2019)** establishes the regulatory framework to articulate the calls for the recognition of the different research groups categories. The proposal of the criteria for obtaining the research group recognition and of the applications evaluations is entrusted to the University Research Committee. The Vice-Rector for Teaching and Research is entitled to determine as many legal provisions as are need for the application and development of the Regulation.

Furthermore, **the Universidad San Pablo-CEU Standing Committee of the Governing Council approved at its meeting on 13 March 2019 the proposal of the University Research Committee for the development of Regulation 23/2019 and the criteria** for scientific production and funding for obtaining the recognition of a certain group category.

Due to all the above, **I DECIDE to approve the 2021-2022 call for the recognition of Universidad San Pablo-CEU research groups, according to the following**

### **BASIS**

#### **1. Object**

The object of this call is the recognition of the different Universidad CEU-San Pablo Research Groups, according to the classification published in section 4 of Regulation 23/2019:

- A. Consolidated Groups
- B. In-consolidation Groups
- C. Pre-competitive Groups

#### **2. Application for the recognition**

They will be able to submit their application for the recognition as USP-CEU research groups, those associations of researchers that having committed to the definition of section 1 of Regulation 23/2019<sup>1</sup> are able to accredit a minimum trajectory of collaboration as a group during a 2-year period.

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<sup>1</sup> Association that consists of a minimum of 3 members of the Permanent Teaching and Research Personnel of the University. They all must have a *Research ID* u ORCID and are under the lead of one of them, who must have the condition of Doctor and have an active six-year research period. The group needs to collaborate with a common scientific objective and develop in a coordinated and frequent manner tasks on common or complementary research lines. For this, they must accredit consistency as a

For this reason, they will submit to the research node of the Vice-rectorate for Teaching and Research the following documents:

- The **application form** set out in **Annex I** (in Word format) of the present call.
- The **self-evaluation form** set out in **Annex II** (in Excel format) of the present call.

Both documents shall be submitted, filled in, to the Vice-Rectorate for Teaching and Research through the following e-mail address: [sede.investigacion@ceu.es](mailto:sede.investigacion@ceu.es)

The **deadline for the submission of applications** will be comprised between the day after the publication of the present call and **31 March 2022**, inclusive. The submission date will be the date in which the e-mail is sent.

### **3. Procedure Instructions**

**3.1** the Research node of the Vice-rectorate for Teaching and Research **will proceed to the administrative (formal) review of the applications.**

**3.2** In case, any application is uncomplete, the researcher in charge of the group will be required **to correct the application within ten calendar days.**

**3.3** **The Research Committee will assess the different applications** according to the indicators mentioned in Annex III of the present call and it will propose a group category recognised for every application.

**3.4** The Vice-Rector for Teaching and Research **will transmit the Rector of the University such proposal, with the aim of proceeding to recognise** research groups.

**3.5** The research node of the Vice-Rectorate for Teaching and Research **will transmit the Rector's resolution to the researchers in charge of the recognised groups.** Next, these groups shall be **entered in the Register**, set up for this purpose.

### **4. Recognition as a USP-CEU research groups and its maintenance**

It is of the Rector of the University's competence the recognition of the University Research Groups, for what the corresponding resolutions of recognition will be issued.

The recognised groups **will maintain their category for a 3-year period.** After this, they will be newly evaluated by the University Research Committee, that will be able to recommend:

- The maintenance of the group category
- The change to a superior or inferior category depending on whether the group accredits to exceed the scientific productions and funding threshold established for the category for which the have been recognised.
- And the loss of the condition of recognised groups and their withdrawal from the Register in case of unfulfillment of the obligations stated in section 11 of Regulation 23/2019 for University Recognised Groups.

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group, through indicators such as joint publications, co-participation in research projects or the use of common infrastructures, among other aspects.

**5. Registration of recognised groups.**

According to what section 5 of Regulation 23/2019 states, the recognised groups **will be incorporated to the Register created for this purpose by the Vice-Rectorate of Teaching and Research**. This Register will be public and accessible from the University Webpage.

Researchers in charge of the recognised groups **will be held responsible to communicate any change in relation to their groups that should be known to the Vice-Rector for Teaching and Research**, with the aim of being able to update the so-mentioned Register.

Madrid, 25 February 2022

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S.: Agustín Probanza Lobo

Vice-Rector for Teaching and Research