

RULES FOR THE AWARD OF “CEU MERIT PROGRAM 65 AND 100 – GALAPAGAR CITY COUNCIL” SCHOLARSHIPS

ACADEMIC YEAR 2026–2027

All Undergraduate Programs except Medicine and Dentistry



Terms and Conditions for the “CEU Merit Program Galapagar City Council” Scholarships

All Undergraduate Programs except Medicine and Dentistry. Universidad CEU San Pablo. Academic Year 2026/2027

Purpose

4 CEU Merit Program Galapagar City Council Scholarships.

The purpose of this call for applications is to award the following scholarships:

- 2 scholarships covering 100% of the tuition for the single or dual degree program for the first and second best academic records.
- 2 scholarships covering 65% of the tuition for the single or dual degree program for the third and fourth best academic records.

The “CEU Merit Program Galapagar City Council” Scholarships were created with the aim of attracting the top students, with a commitment to training young leaders dedicated to transforming society into a more just one; therefore, their purpose is to reward students’ academic talent.



Call for Applications and Scholarship Requirements

Application Deadlines

The following options for submitting applications and awarding scholarships are established:

Call for Applications for the 2026/2027 Academic Year

Application submission period: through **June 4, 2026** (until 11:59 p.m.).

Date of decision on scholarship awards: **June 18, 2026.**

Applications may be submitted by candidates who have completed or are currently pursuing a high school diploma, the International Baccalaureate, Advanced Vocational Training, or equivalent studies, and who have been admitted to the first year of any of the undergraduate programs at CEU-USP (except the Bachelor's Degree in Medicine and Dentistry), in accordance with the provisions of the "General Enrollment Regulations for Undergraduate and Graduate Programs and for the Admission of Students with Foreign Academic Credentials Subject to the Completion of Supplementary Academic Requirements. Academic Year 2026–2027."

A first-year student is defined as a candidate who enrolls in all the credits of the first year of the chosen degree program.

Once admitted to the University, students may apply for the scholarship by following the procedure set forth in these guidelines.

Requirements

- The **"CEU Merit Program 65 – Galapagar City Council"** Scholarships may be applied for by candidates admitted to the University who have completed or are currently pursuing a Bachillerato, International Baccalaureate, Advanced Vocational Training, or equivalent studies, and who have [an average grade of 7 points](#), calculated based on grades from the 1st and 2nd years of high school or the 1st and 2nd years of Advanced Vocational Training in the Spanish educational system.
- **The "CEU Merit Program 100 – Galapagar City Council" scholarships** may be applied for by candidates admitted to the University who have completed or are



currently enrolled in Bachillerato, the International Baccalaureate, Advanced Vocational Training, or equivalent studies, and who have achieved an **average grade of 9 or higher** in the 1st and 2nd years of Bachillerato or the 1st and 2nd years of Advanced Vocational Training within the Spanish educational system.

To award the scholarships, the Evaluation Committee will consider whether the applicant has a higher grade than the other candidates and is rated as excellent by the Committee in the degree program for which the scholarship is requested, based on documented academic merit.

Required Documentation and Application Submission

Provided that the applicant has been admitted by Universidad San Pablo CEU for the 2026/2027 academic year (first year of a Bachelor's or dual Bachelor's degree), the scholarship application and required academic documentation must be submitted through the Future Student Portal in the scholarship section – Municipalities. Access to the Future Student Portal is granted via the login credentials and web link that the University sends to students via email when they apply to participate in the admission process.

Required documentation:

1. Certificate of residence in Galapagar.
2. Academic documentation: Academic transcript showing grades and GPA for the 1st and 2nd years of Bachillerato or the 1st and 2nd years of Advanced Vocational Training in the Spanish education system.
 - This document may be the equivalency certificate from the Ministry of Education or the UNED, indicating a grade on a scale of 1 to 10.
 - If the applicant does not have the equivalency document by the specified date, the University will accept the equivalency of the most recent transcript for the current academic year issued by the educational company HOMOLOGATION STUDENTS SERVICES (infomadrid@hostudents.com . Tel. +34 628 237 237). This company issues the equivalency document within 72 hours
3. Copy of ID card/passport.

VERY IMPORTANT: The application will not be processed if all sections are not completed or if any of the required documents are missing.

Optional documentation: as evidence of other qualifications



1. Foreign languages: Attach certificates, if applicable, attesting to your language proficiency. For the purpose of certifying proficiency levels, the standards and equivalencies of certificates and diplomas in relation to the Common European Framework of Reference for Languages (CEFR) will be used.
2. Social and cultural activities: Attach supporting documents for social and extracurricular activities.

The awarding of scholarships that have been duly communicated will be subject to passing the University Entrance Exam (PAU) during the regular testing period.

Scholarship Amount

Awarding the scholarship means that the candidate will receive one of the following types of financial aid during their first year:

- a. **“CEU Merit Program 65 – Galapagar City Council” Scholarship:** the award of this scholarship will entail a reduction of 65% exclusively on “tuition fees” for the chosen degree program, exclusively for the first academic year; this reduction does not apply to the cost or the amount paid for enrollment, nor to any other fees established for items such as credit recognition or validation, transfer of academic records, requests for academic certificates, or the issuance of degrees, among others.

For students pursuing two concurrent degree programs, the “CEU Merit Program 65 – Galapagar City Council” Scholarship will apply exclusively to the tuition fees for the first degree program listed on www.uspceu.com. As long as the student remains enrolled in these concurrent degree programs, they must pay, in addition to the remaining 35% of the first degree, the full cost of the ECTS credits actually enrolled in the second degree. These conditions will apply to the first degree program while the student is enrolled in both concurrent degree programs; they will cease to apply once the student is enrolled in only one of the degree programs.

- b. **“CEU Merit Program 100 - Galapagar City Council” Scholarship:**
This scholarship provides a full waiver of “tuition fees” for the chosen degree program exclusively for the first academic year;



to the cost of the seat reservation or the amount paid for enrollment, nor to any other fees established for items such as credit recognition or validation, transfer of academic records, requests for academic certificates, or the issuance of degrees, among others.

For students pursuing two concurrent degree programs, the “CEU Merit Program 100 – Galapagar City Council” Scholarship will apply exclusively to the tuition fees for the first degree program listed on www.uspceu.com. As long as the student remains enrolled in these concurrent degree programs, they must also pay the full cost of the ECTS credits actually enrolled in the second degree program. These conditions will apply to the first degree program as long as the student is enrolled in both concurrent degree programs, and will cease to apply once the student begins pursuing only one of the degree programs.

Publication and dissemination of the approval decision

Given the special nature of the recognition of effort and talent involved in the awarding of the “CEU Merit Program Ayuntamiento de Galapagar” Scholarships for the 2026–2027 academic year, the Commission’s decision may be made public through a ceremony held for that purpose (in person or online, as circumstances require), without prejudice to individual notification of the recipients.

Students participating in this process who are ultimately awarded scholarships shall expressly grant their consent to the transfer to Fundación Universitaria San Pablo-CEU, the entity that owns Universidad CEU San Pablo, of the image rights inherent in the photographs and/or video recordings in which they appear, taken and/or filmed during the “CEU Merit Program – Galapagar City Council” scholarship award ceremony; including the transfer of the right to their total or partial reproduction, while respecting at all times their dignity, honor, and personal image in accordance with Organic Law 1/1982 of May 5 on the civil protection of the right to honor, personal and family privacy, and personal image.

This authorization and subsequent transfer of rights shall be free of charge, without any geographical or temporal limitations, and shall be carried out for the sole purpose of dissemination and/or promotion—by Fundación Universitaria San Pablo-CEU, the



entity that owns Universidad CEU San Pablo, through its own media or communication channels, websites, and social media—of the awarding of the “CEU Merit Program – Galapagar City Council” Scholarships for the 2026–2027 academic year.

The processing of personal data belonging to the data subjects included in the relevant request will be carried out in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, as well as by Organic Law 3/2018 of December 5 on the Protection of Personal Data and the Guarantee of Digital Rights.

In particular, the data of the recipients of the “CEU Merit Program – Galapagar City Council” Scholarships may be publicly disclosed for the purpose of promoting these scholarships through the media or communication channels, websites, and social media of Fundación Universitaria San Pablo-CEU/Universidad CEU San Pablo, in accordance with the provisions of the preceding subsection.

Non-Awarding of the Scholarship and Withdrawal Therefrom

In the event that the scholarship is not awarded or, once awarded, the student waives it, please note that amounts paid as a place reservation fee, tuition fee, or other fees related to enrollment at Universidad CEU San Pablo are non-refundable, except in the case of exercising the right of withdrawal provided by law¹

¹ **IMPORTANT NOTICE: Legal information regarding the exercise of the right of withdrawal from admission process fees (prospective undergraduate students).**

Interested parties may exercise their legal right of withdrawal as provided for in Royal Legislative Decree 1/2007 of November 16, which approves the consolidated text of the General Law for the Protection of Consumers and Users and other complementary laws. For this purpose, they will have a period of fourteen calendar days following the date of the corresponding payment, at which time the contract is deemed to have been entered into, without the need to justify their decision and without penalty or expense of any kind; in such cases, the amount paid for the service in question will be refunded in full. Under no circumstances may this right be exercised once the admission test has been taken. The exercise of the right of withdrawal is not subject to any formalities or the submission of a specific form. As a valid document sufficient to exercise this right, it will be sufficient for the interested party to send an email to , indicating their first and last names and any other information necessary to sufficiently identify the transaction in question. Exercising this right of withdrawal within the established period will result in the loss of all rights associated with admission as a new student at the University.



Applicants who are not awarded a “CEU Merit Program – Galapagar City Council” scholarship may apply for any other type of scholarship offered by Fundación Universitaria San Pablo-CEU.

Renewal Grants

The student will retain the corresponding reduction on the total amount of tuition fees for all subsequent academic years of the chosen degree program, provided they continue to meet the conditions set forth in this section at all times.

To remain in this scholarship program and, therefore, continue to benefit from the tuition reduction established by the award during the 2027–2028 academic year and beyond, the student must earn all the ECTS credits for which they are enrolled each academic year, with a minimum of 60 ECTS credits per year. The renewal conditions are as follows:

- a.** For students who have received a 100% scholarship for a single degree program or concurrent degree programs.
 - 1.** Complete 15 hours of service with Campus Life or a CEU Social project, either one or the other.
 - 2.** Maintain, during the academic year following the application, a GPA for all enrolled credits that is higher than the minimum indicated below.
 - EPS (Engineering and Architecture): 8 out of 10 (single or dual degree)
 - All other degree programs: maintain a minimum GPA of 8.25 out of 10.
 - For dual-degree programs: 8 out of 10, with the required GPA maintained across all credits enrolled in both degrees. Achieving this GPA results in automatic renewal of the scholarship for the 2027–2028 academic year.
 - A student will be considered to be in a dual-degree program if they are enrolled in more than 60 ECTS credits in a given academic year and those credits correspond to two different degree programs. If this condition is not met in a given academic year, the student will not be considered a dual-degree student for the purposes of applying the grade requirement for renewal.
 - 3.** Provide proof of municipal registration in Galapagar annually via email vrecalum@ceu.es



b. For students who have received a **65% scholarship** for a single degree or concurrent degrees.

1- Complete 15 hours of service with Campus Life or a CEU Social project, either one.

2- Maintain, in the academic year following the application, an average grade in all enrolled credits above the thresholds indicated below.

- EPS (Engineering and Architecture): 6.75 out of 10 (single or dual degree)
- All other degree programs: maintain a minimum GPA of 7 out of 10. For dual-degree programs: 7 out of 10, with the required GPA maintained across all credits enrolled in both degree programs. Achieving this average grade results in automatic renewal of the scholarship for the 2027–2028 academic year. A student will be considered to be on a dual-degree track when they are enrolled in more than 60 ECTS credits and they correspond to two different degree programs. If this condition is not met in an academic year, the student will not be considered a dual-degree student for the purposes of applying the grade requirement for renewal.

3- Provide proof of municipal registration in Galapagar annually via email vrecalum@ceu.es

To achieve these results, monitoring by your personal advisor is recommended.

Causes for total or partial loss of the scholarship

The student will lose their status as a recipient of the “CEU Merit Program – Galapagar City Council” scholarship in whole or in part in the following cases:

- Failure to meet the minimum grade requirement established for scholarship renewal in Section 7 of these Rules. However, if a student who, in a previous academic year, received a scholarship covering 100% of tuition fees for a single or double degree program, does not achieve an average grade within the requirements of subsection 7(a) of Rule II, but does meet the requirements of subsection 7(b), they will be transferred to the aid model with a 65% reduction in tuition fees for a single or dual degree,



with the same rights and obligations as the rest of the students under this scholarship format.

- Failure to submit proof of residency registration.
- In the event that a student receiving the “CEU Merit Program – Galapagar City Council” scholarship goes on a study abroad program and their grades do not reach the required minimum during this period, a report on their performance during the study abroad period will be requested from the Vice-Rectorate for Internationalization and/or their academic advisor to evaluate whether they may remain in this scholarship program, with the University reserving the right to make the appropriate decision at its sole discretion.
- If the student commits any of the offenses covered by the academic disciplinary regulations applicable to University students, resulting in a sanction.
- If the student is in default of payment for any amount they are obligated to pay, following a formal notice, with a fifteen-day period granted for timely rectification.
- In the event of the scholarship recipient’s withdrawal. If the withdrawal occurs before the start of the academic year, the Evaluation Committee may select a new application from among those submitted.
- In the case of incoming students who have successfully completed the admission process and are transferring from a university program at another institution, if at the time of enrollment the final number of credits recognized in their final credit transfer report exceeds 30 credits, they will lose their scholarship because they are no longer considered first-year students.
- In the case of new students, if they fail to pay the place reservation fee within the established deadline after being notified of the scholarship award

If the status as a recipient of the “CEU Merit Program – Galapagar City Council” scholarships is lost, the student may, nevertheless, apply for any of the other scholarships and financial aid offered by Fundación Universitaria San Pablo-CEU, as the governing body of Universidad CEU San Pablo. In such a case, the applicant must submit a new application, which will be considered under the same circumstances and conditions as those of other applicants, and its eventual award will not be contingent upon the applicant’s prior receipt of the “CEU Merit Program – Galapagar City Council” scholarships.



Recipient's Commitment

The beneficiary agrees to collaborate on initiatives to promote the University's activities and educational initiatives aimed at students within the framework of Campus Life. This collaboration with the University by the scholarship beneficiary will be announced well in advance, coordinated by the Vice-Rectorate for Students and University Life, and will involve the use of their skills and competencies. These collaborations by the scholarship recipient with University activities may not exceed 15 hours per academic year, unless the recipient expressly consents to a possible increase, and may not interfere with the scholarship recipient's academic coursework and/or assessments.

Principle of Incompatibility

Receipt of a "CEU Merit Program Ayuntamiento de Galapagar" scholarship is incompatible with receipt of any other scholarships offered by Fundación Universitaria San Pablo-CEU, as the governing body of Universidad San Pablo-CEU. Therefore, these scholarships cannot be held simultaneously.

In the event that a candidate is eligible for more than one scholarship awarded by Universidad CEU San Pablo and Fundación Universitaria San Pablo-CEU, the Scholarship Committee will decide to offer the candidate the scholarship that is most beneficial to them.

Furthermore, these grants are compatible with the "General Scholarships" offered each academic year by the Ministry of Education and Vocational Training for students pursuing post-compulsory studies. However, if a student is awarded both a "General Scholarship" from the aforementioned Ministry and one of the "CEU Merit Program Galapagar City Council" scholarships covered by this call for applications, said student must request approval for the effective compatibility between that scholarship and this grant from the General Directorate of Educational Planning and Management of the State Secretariat of the Ministry of Education and Business Training.



Evaluation Committee: Composition and Powers

1. The Scholarship Committee of Fundación Universitaria San Pablo-CEU, the governing body of Universidad CEU San Pablo, will determine the scholarship recipients in accordance with the criteria established in these Terms and Conditions. The Committee's decision will be communicated, in accordance with the provisions of these Terms and Conditions, by the University and will be final; the content of the decision will also be forwarded to the Administration and to the Scholarships and Financial Aid Office.
2. The Committee is composed of the Rector, the Director, the Vice-Rector for Students and University Life, a member of the Executive Committee of Fundación Universitaria San Pablo CEU, the Director of the Finance Department, and any other person deemed appropriate by the General Management.
3. The Scholarship Committee is the sole body with the authority to interpret and apply the provisions of these rules. The Committee may, at its sole discretion, declare one or more scholarships open for application void if it deems it appropriate after evaluating the candidates' profiles.

Academic planning considerations for a specific degree program may make it inadvisable to announce the awarding of scholarships for that program on the scheduled date. In such cases, scholarship applicants for that program will be notified within the deadlines for each round of decisions established in Rule 1 above, and they will be informed of the new date for the announcement of the award decision.

For degree programs deemed appropriate by the University, following the review of the applications finally submitted, waiting lists of up to three candidates may be established; these candidates, in strict order, may fill any vacancies that may arise during the first fifteen days following the notification of the scholarship decision.

Such a potential final award will take place no later than fifteen days after notification that the applicant is on the waiting list. If you are notified that you are ultimately a recipient of one of the scholarships, you will be informed on how to proceed with the enrollment process. If you are informed that you are ultimately not a recipient of one of the scholarships, you may proceed with the enrollment process or choose to forfeit the guaranteed spot; to do so, you will have fourteen calendar days from the date of notification to exercise your right of withdrawal under the terms established in section



9 of Rule II: The school may cancel the reservation without providing a reason and without incurring any penalty or expense; in such cases, the amounts paid for the reservation will be refunded in full.

Acceptance of the Terms and Conditions

Free participation in the scholarship award processes established in these Terms and Conditions implies full knowledge and acceptance thereof, without Fundación Universitaria San Pablo-CEU, the entity that owns Universidad CEU San Pablo, assuming any liability arising therefrom. The submission of the application expressly implies this acceptance.

Any prior information regarding the terms and conditions of the call for applications for the CEU Merit Program Galapagar City Council Scholarships 2026–2027 is hereby superseded by this document.

Data Protection

Data Controller: Fundación Universitaria San Pablo-CEU, the entity that owns Universidad CEU San Pablo.

Purpose Processing of the application to participate in the selection process for the “CEU Merit Program – Galapagar City Council” Scholarships for the 2026–2027 academic year at Universidad CEU San Pablo; as well as managing services related to this enrollment. The data of the recipients of the “CEU Merit Program – Galapagar City Council” Scholarships may be publicly disclosed for the purpose of promoting these scholarships through the media or communication channels, websites, and social media of Fundación Universitaria San Pablo-CEU/Universidad CEU San Pablo.

Legal Basis Consent of the data subject.



Recipients	The transfer of personal data to third parties is envisaged. No international data transfers are planned.
Rights	Access, rectification, restriction of processing, and the right to lodge complaints with supervisory authorities, as well as other rights, as explained in the additional information.
Additional Information	You can find additional and detailed information on data protection on our website: http://www.ceu.es/protecciondatosinscripcionactividades

In accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, as well as Organic Law 3/2018 of December 5 on the Protection of Personal Data and the Guarantee of Digital Rights, we hereby inform you that your data, obtained during the application process for the “CEU Merit Program Ayuntamiento de Galapagar” Scholarships for the 2026-2027 academic year at Universidad CEU San Pablo, will be processed under the responsibility of the Fundación Universitaria San Pablo-CEU, the entity that owns the University, for the purpose of processing your registration to participate in the scholarship award process, as well as managing the services related to this registration. We inform you that profiling is not planned.

The Fundación Universitaria San Pablo-CEU hereby informs you that the processing described above is based on the consent of the data subject, which is granted by submitting the application.

Similarly, the Parties hereby state that the signatories’ personal data will be retained for the duration of the aforementioned contractual relationship and will be blocked once they are no longer necessary for the purpose for which they were collected, remaining available exclusively to judges and courts, the Public Prosecutor’s Office, or the competent public authorities—in particular data protection authorities—to address any potential liabilities arising from the processing, for the duration of the statute of limitations applicable to such liabilities. Upon expiration of this period, the Parties shall proceed to delete the data.



The transfer of data to third parties is not envisaged, except in cases of legal obligation, or to Foundations, Institutions, and Centers dependent on or affiliated with Fundación Universitaria San Pablo-CEU*, for internal administrative purposes, based on their legitimate interest. International data transfers are not envisaged.

Furthermore, please be advised that you may contact the Data Protection Officer of Fundación Universitaria San Pablo-CEU by sending your request in writing to the postal address C/ Tutor nº 35 - 28008 Madrid or to the email address dpd@ceu.es

In accordance with the rights granted to you by current data protection regulations, you may exercise your rights of access, rectification, restriction of processing, erasure, data portability, and objection to the processing of your personal data, as well as the right to withdraw your consent for the processing thereof, by sending your request to the Vice-Rectorate for Students and University Life, at C/ Julián Romea 18, or via email to vrecalum@ceu.es.

Please be advised that you may file a complaint with the Data Protection Officer (dpd@ceu.es) and/or the Spanish Data Protection Agency (www.aepd.es) if you believe your rights in this matter have been violated.

*CEU Institutions, Affiliated Centers, and Foundations: Abat Oliba CEU University Private Foundation, San Pablo Andalusia Foundation, San Pablo Castile and León Foundation, Abat Oliba Foundation, San Pablo Foundation for Educational Assistance, San Pablo University Residence Hall, Ángel Herrera Oria Cultural Foundation, and Catholic Association of Propagandists.

