

Rules of the Grant for Students of the CEU-BU Program

Academic Year 2023/2024

Boston University's Metropolitan College International (hereinafter referred to as "BU") and the **CEU San Pablo University** jointly award a grant to cover the specific fees of the CEU-BU International Business Certificate Program (hereinafter, the "Boston Program") to a student of high academic performance.

The CEU San Pablo University shall cover the fee amount corresponding to the three modules studied in Madrid and Boston University shall cover the fee amount corresponding to the module studied in Boston, to the extent strictly provided for under Section 5 (C) of these Rules.

1. Grant award

The beneficiary of the CEU-BU grant shall be chosen by the Grants Committee of the Vice-chancellor for International Relations of the CEU San Pablo University. The grant is not compatible with other grants of CEU San Pablo University Foundation.

2. Requirements and merits regarding the grant award

The financial aid shall be awarded to a newly admitted student –with the best academic record–, who enrolls both at the CEU San Pablo University in one of the single or dual degrees associated with the program and on the CEU-Boston University program, complying with all the following requirements:

- a. Obtaining a higher grade than the other candidates applying for the program and being considered as "excellent" by the Grants Committee of the Vice-chancellor for International Relations of the CEU San Pablo University; in other words, receiving a grade equal to or higher than 8.5 out of 10 on the academic transcript corresponding to the final complete year studied.
- b. Accrediting a good command of English with a minimum grade of 560 TOEFL ITP, 6.5 IELTS or 84 TOEFL IBT.
- c. Attending an interview in English with a coordinator of the CEU-Boston University Program.

The Grants Committee of the Vice-chancellor for Internationalization of the CEU San Pablo University reserves the right to request any additional information that it deems appropriate in order to verify compliance with the requirements and merits established for the awarding of the grant.

3. Number of grants

One (1) grant shall be awarded per academic year to a newly admitted student. In this edition, its effects shall cover the 2023/2024 academic year.

4. Candidates, deadlines and basic process

Candidates of the Boston Program who meet the requirements set out in Section 2 of these rules and who have completed the pre-registration and place reservation process, paying the corresponding fee, may apply for this grant by filling out the attached form and submitting it international.programs@ceu.es before 30 June.

5. Award, notification and benefits of the CEU-BU grant

a. Decision

In July, the Grants Committee of the Vice-Rectorate for Internationalization of the CEU San Pablo University shall make its decision, choosing the candidate whose profile most stands out and who meets the requirements established.

b. Notification

The beneficiary and the Director of the Boston University's Metropolitan College International shall be notified of the decision on the grant award by means of email. The other applicants shall be informed that they have not been chosen.

c. Benefits

Under this grant, the beneficiary chosen by the CEU San Pablo University shall be fully exempt from paying the **specific tuition fees** of the CEU-BU International Business Certificate Program that correspond to **modules I, II and III** of the academic year in which the student is enrolled (2023-2024). These specific fees are published each year on the program website and on the specific academic form of the program. Under no circumstance do said fees include the foreign study period, flights, insurance or any other expenses relating to such mobility that is not expressly included in the program.

Boston University's Metropolitan College International shall cover the current enrolment costs for the Six-Month Degree Level Program of MET International, corresponding to **Model IV**. However, BU reserves the right to make the final decision according to its criteria and to the academic evolution and progress of the awardee throughout modules I, II and III, receiving information from the CEU San Pablo University for such purpose.

6. Conditions of continuance and renewal of the CEU-BU grant over successive academic years

- a. **Grant continuance.** On finishing the academic year, the beneficiary may continue to receive the CEU-BU grant, only insofar as the part covered by the CEU San Pablo University, during the following academic year, provided that he or she:

- maintains his or her level of academic excellence with a minimum final average grade of 7.5 out of 10 in each academic year.
- respect the values and regulations of both the CEU San Pablo University and Boston University, complying with the program requirements specified in the "Rules of Continuance on the CEU-BU Program".

Compliance with these requirements shall entail the automatic renewal of the grant for the following year, as well as any successive years, until the student obtains Boston University's International Business Certificate.

BU reserves the right to duly decide the terms of its participation in awarding the grant for successive academic years.

- b. **Forfeiting the grant.** The student shall automatically forfeit the grant if he or she:
- Fails to comply with the requirements of academic excellence established in the previous paragraph.
 - Loss of the grant due to failing to meet the academic excellence requirements does not entail automatic withdrawal from the Boston Program, provided that the student decides to personally pay for the program fees.
 - Does not comply with any of the requirements provided for in the Rules of Continuance on the CEU-BU Program.
 - Is involved in any of the situations set out in the disciplinary system rules that are applicable to CEU San Pablo University and Boston University students, giving rise to the imposition of disciplinary punishment.
 - Fails to make any mandatory payment, having been given a prior warning and a 15-day period in which to settle said payment.
 - In the final three cases, the student shall forfeit not only the grant, but also his or status as a student on the CEU-Boston University Program.
- c. **Performance monitoring.** For the purpose of the provisions established in paragraph 2 of Section 5 (C) of these Rules, the Grants Committee of the Vice-chancellor for International Relations of the CEU San Pablo University shall notify the Director of Boston University's Metropolitan College International each academic year regarding the situation and progress of the students who have received a CEU-BU grant.

7. Capacity of the CEU-BU Grants Committee

The Grants Committee of the Vice-chancellor for International Relations is the only body with the capacity to interpret and apply the provisions established in these Rules. The Committee, according to its own criteria and that of Boston University, may voluntarily revoke the grant if deemed appropriate after assessing the candidate profiles in the process.

8. Acceptance of these Rules. Personal Data Protection.

Voluntary participation in the grant award process established in these Rules entails your full acknowledgement and acceptance thereof. Completing the application form to participate in the process implies your explicit acceptance.

Students participating in the process governed by these Rules give their explicit consent to the processing of their personal data, pursuant to the provisions under current legislation on Personal Data Protection, for the sole purpose of choosing a beneficiary of the grant referred to herein and to undertake any subsequent management. Said data shall be incorporate for such purpose into a file under the responsibility of the CEU SAN PABLO UNIVERSITY FOUNDATION (hereinafter, "FUSP-CEU"), owner of the CEU SAN PABLO UNIVERSITY. Said data shall not be given to any third-party company other than BU, the joint organising entity of the Boston Program.

Therefore, your explicit consent to the processing and transfer of your personal and academic data under and for the aforementioned conditions and purposes is required.

☐ YES, I given my consent

☐ NO, I do not give my

IMPORTANT NOTICE: in the event that consent to the processing and transfer of your personal and academic data is NOT given, participation in the grant selection process referred to in these Rules will not be possible.

CEU-BU GRANT APPLICATION FORM

Passport No. Valid until

Nationality Date of birth

First surname Second surname (where First name

Address Zip code

City Country Mobile phone number

Email address Home phone number

ACADEMIC DATA

Institution	Country/City	Date	Degree	Grade
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

TOEFL / IELTS grade TOEFL / IELTS date

Date

Candidate's signature

Please attach the following documents:

- ☐ Copy of an academic transcript with the grades corresponding to the last full year completed
- ☐ Copy of a certificate accrediting language level

A qualification equivalence to the Spanish educational system must be attached to the academic transcript. This document may be a study recognition document from the Ministry of Education or from the National Distance Education University (UNED), indicating a grade from 1 to 10.

Should the candidate not have the recognition document by the data mentioned, the University shall accept an equivalence report from the educational company, Homologation Students Services (infomadrid@hostudents.com. Tel. +34 628 237 237). It issues said equivalency document within 72 hours. Price: €30.00

Send/submit: international.programs@ceu.es