

TERMS AND CONDITIONS FOR THE AWARDING OF SCHOLARSHIPS FOR "UNIVERSITY STUDIES AND SINGING AT CEU".

ACADEMIC YEAR 2023-2024

SCHOLARSHIPS FOR "UNIVERSITY STUDIES AND SINGING AT CEU"

1. FUNDAMENTALS

Universidad San Pablo-CEU announces its "University Studies and Singing Scholarships" for the 2023/2024 academic year, aimed primarily at singing students from music schools interested in pursuing undergraduate studies at Universidad San Pablo-CEU. The Governing Committee for these scholarships, made up of the Vice-Rector for Students and University Life, the Vice-Rector for Institutional Relations and General Secretary, the Manager of Universidad San Pablo-CEU and the Head of Management and Risk Control of Fundación Universitaria San Pablo-CEU, will determine the number of scholarships and their amount for each academic year. For the 2023/2024 academic year, the amount of the scholarship will be 3,000 euros. The Committee may, if there are no suitable candidates, declare the call for applications void.

This scholarship program aims to provide the University Choir with a permanent group of singers who will receive a scholarship and will assume the commitment to participate in all rehearsals and events in which their presence is required by Universidad San Pablo-CEU or by the institutions and works of the Catholic Association of Propagandists (ACdP), as well as in those foreseen in the annual program of activities of the Choir. The beneficiaries will also assume the commitment not to participate in other choral activities, thus promoting the proper fulfillment of the obligations acquired by the acceptance of this scholarship.

Likewise, those who are selected will be able to continue developing their musical and vocal skills and knowledge within the University Choir, a group that, under the direction of Maestro José María Álvarez Muñoz, has a long trajectory and important artistic and musical results in Spain and abroad.

The selection process consists of two phases: one of an artistic-vocal nature and the other of an academic nature, both of which must be passed in order to be awarded one of the scholarships under this call.

2. ARTISTIC-VOCAL SELECTION PROCESS

The selection tests will be held on **Wednesday, June 14, 2023, starting at 6:15 pm**. The artistic-vocal selection process will consist of two parts: a musical audition and a personal interview.

2.1. Music listening:

It will consist of a very simple vocalization that will serve to know the candidate's vocal register, as well as his or her auditory and vocal qualities and vocal health.

Although it is not compulsory, the free interpretation of an *a cappella* piece of music of any style (classical, modern, popular, sacred...) and period in which the applicant feels comfortable will be valued. Candidates who wish to do so may use an electronic device to provide them with a musical base. A keyboard is provided by the University.

2.2. The interview:

Consisting of questions oriented to know and evaluate the general and musical culture of the applicants, as well as other general aspects of their personality.

The Jury in charge of evaluating the artistic-vocal phase will be composed of the Artistic Director of the Choir, the President of the Choir and two of the professors of Vocal Technique of the Choir of Universidad San Pablo-CEU.

3. ACADEMIC SELECTION PROCESS

3.1. Criteria

Once the artistic-vocal phase has been passed at the discretion of the aforementioned Jury, the applicant must satisfactorily complete the admission process established by Universidad San Pablo- CEU, which may vary depending on the degree program he/she intends to pursue, being in any case the academic record the object of evaluation.

3.2. Academic requirements for applicants

- a) For first year undergraduate applicants: have an average of 6.5 out of 10 in 1st and 2nd year of Baccalaureate.
- b) For applicants from the second year onwards: have an average of 7 out of 10 in the previous year.
- c) In general, the scholarship recipient must be a full-time undergraduate student and must be enrolled in at least 60 credits.

3.3. Application for undergraduate studies

The application for undergraduate studies must be submitted through the University's website, providing the required information at: <https://admission.uspceu.es/>.

Subsequently, by e-mail addressed to the Vice Rector for Students and University Life of the University (C/ Julián Romea, 18, 28003 Madrid; vrecalum@ceu.es), he/she will inform of the courses he/she wishes to study, specifying that he/she wishes to apply for one of these scholarships with the subject "Beca Canto" (Singing Scholarship). The applicant must pass the specific tests established for the chosen degree.

4. SUBMISSION OF APPLICATIONS

The deadline for submission of applications is **May 31, 2023, at 23:59 hours**. Applications may be submitted by e-mail to vrecalum@ceu.es.

5. DOCUMENTATION REQUIRED FOR THE SUBMISSION OF THE APPLICATION

- a) A brief curriculum vitae of the applicant must be attached, with special emphasis on singing studies and artistic experience. It is essential to include contact information (telephone numbers, e-mail, and postal address).
- b) Photocopy of ID card (both sides) or passport.
- c) Certificate of studies and grades of the musical education attended.
- d) Certificate of grades of 1st and 2nd year of Baccalaureate, for applicants to the First Year of Degree.
- e) Qualifications for the 2022-2023 academic year, for applicants from the second year of the degree course onwards. All requested documentation must be submitted by the established deadline.

6. SCHOLARSHIP ENDOWMENT

- a) The beneficiaries of the University Studies and Singing Scholarships will become part of the University Choir and will receive a scholarship in the amount of **3,000 euros**, which will be deducted from the amount of the academic fees of the Bachelor's Degree they are studying, and they will have to pay the amount of the opening of the file and the registration fee. The scholarship will be applied only to a Degree, chosen by the student.
- b) When the beneficiary carries out a period of international mobility longer than one semester, the scholarship will be suspended during the academic year in which the stay abroad takes place, and may be reactivated the following year, at the request of the interested party. If the mobility period is one semester or less, the amount of the scholarship will be reduced proportionally.

C) By accepting the scholarship and the terms and conditions of this call, the awarded student, during the time he/she is a beneficiary, agrees to participate in the following institutional events in which the presence of the Choir is required by the University or by the institutions and works of the Catholic Association of Propagandists, as well as to participate actively and responsibly in the corresponding rehearsals.

D) Renewal of the scholarship in subsequent academic years is conditional upon the fulfillment of the following criteria:

- The awardee must pass the credits in which he/she is enrolled in the corresponding academic year, with an average grade of 7 out of 10.
- To comply with the obligations of study and participation in both rehearsals and performances of the Choir. In this regard, at the end of each academic year, the Choir Director will submit to the Commission an individualized report on each beneficiary, which will be decisive for their possible renewal.
- Comply with the internal and disciplinary rules of Universidad San Pablo-CEU.

7. RESOLUTION OF THE AWARDING PROCESS FOR THE SCHOLARSHIPS FOR UNIVERSITY STUDIES AND SINGING

The result of the selection process will be communicated to the interested parties on **June 22, 2023**.

The resolution on the awarding of the scholarships and their amount will be made, in view of the result of the two phases of the selection process, by a Commission formed by the Vice Rector for Students and University Life, the Vice Rector for Institutional Relations and General Secretary, the Manager of Universidad San Pablo-CEU and the Head of Management and Risk Control of Fundación Universitaria San Pablo-CEU.

Both the decision to award and the renewal of the scholarships shall be made by the Commission foreseen in the previous section, without the awarding of a scholarship for an academic year implying automatic renewal in successive years, which shall be subject to the criteria established in letter.

D) of section 6 of these Conditions and Rules are a specification of the general scholarship regulations applied each academic year by the University, regulations to which, as provided in these Rules, the beneficiaries are subject.

9. INCOMPATIBILITIES

The awarding of a CEU scholarship under this program is incompatible with the awarding of the rest of the scholarships of Fundación Universitaria San Pablo-CEU, in its capacity as the titular entity of Universidad San Pablo-CEU. Therefore, they cannot be enjoyed simultaneously.

These scholarships are compatible with the "General Scholarships" awarded each academic year by the Ministry of Education and Vocational Training for students pursuing post-compulsory studies. However, if a student is awarded at the same time a "General Scholarship" from the aforementioned Ministry and one of the "Scholarships for University Studies and Singing at the CEU" covered by these rules, he/she must request the effective compatibility between one and the other scholarship from the General Directorate of Educational Planning and Management of the Secretary of State for Education of the Ministry of Education and Vocational Training.

In the event of subsequent incompatibility, the Evaluation Committee may reassign the scholarship to a new recipient or declare it void at its discretion.

10. EVALUATION COMMISSION: COMPOSITION AND ATTRIBUTIONS

1. The Scholarship Commission of Fundación Universitaria San Pablo-CEU, owner of Universidad San Pablo-CEU, will decide the beneficiaries of the scholarships in accordance with the criteria established in these Rules.

2.- The decision of the Committee, composed of the members mentioned in point 7, shall be communicated, in accordance with the provisions of these Rules, by the University and shall be final, and the contents of the decision shall also be communicated to the Management and to the Scholarship and Student Aid Service.

3.- The Scholarship Commission is the only body with the capacity to interpret and apply the provisions of these conditions. The Commission may, freely and at its sole discretion, declare one or more scholarships vacant, if it deems it appropriate after evaluating the profiles of the candidates.

11. ACCEPTANCE OF THE TERMS AND CONDITIONS

Free participation in the process of awarding the scholarships established in these Conditions implies full knowledge and acceptance of them, without Fundación Universitaria San Pablo-CEU, which is the governing body of Universidad San Pablo-CEU, assuming any responsibility derived from this. The formalization of the application expressly implies this acceptance.

Any previous information on the terms and conditions of the call for applications for the 2023-2024 CEU Undergraduate and Singing Scholarships is hereby invalidated by this document.

12. DATA PROTECTION

Responsible	"Fundación Universitaria San Pablo-CEU", owner of Universidad San Pablo-CEU.
Purpose	Processing of the registration to participate in the process of awarding the Scholarships for University Studies and Singing at CEU for the academic year 2023-2024, of Universidad San Pablo-CEU, as well as management of the services related to this registration. The possibility of public dissemination of the data of the beneficiaries of the Scholarships for University Studies and Singing at CEU for the promotion of these through the media or communication media, websites, and social networks of Universidad San Pablo-CEU/Fundación Universitaria San Pablo-CEU is foreseen.
Legitimation	Consent of the interested party.
Addressees	The transfer of personal data to third parties is foreseen. International data transfers are not foreseen.
Rights	Access, rectification, limitation of processing and to file complaints with the supervisory authorities, as well as other rights, as explained in the additional information.
Additional information	Additional and detailed information on Data Protection can be found on our website: http://www.ceu.es/protecciondatosinscripcionactividades .

In accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC, as well as Organic Law 3/2018 of 5 December on the Protection of Personal Data and guarantee of digital rights, we inform you that your data obtained in the registration process in the call for the award of **University Scholarships**

and Singing in CEU for the academic year 2023-2024, of Universidad San Pablo-CEU, will be treated under the responsibility of "Fundación Universitaria San Pablo-CEU", the University's owner, with the purpose of processing and managing your application. We inform you that profiling is not foreseen.

The indicated denominations are legitimized by the consent of the interested parties, granted with the request submitted.

The personal data contained in the request will be kept for the duration of the legal relationship between the parties.

By signing the application you expressly consent to the communication of your personal data by "Fundación Universitaria San Pablo-CEU" to Foundations, Institutions and Centers, dependent or linked to "Fundación Universitaria San Pablo-CEU", for their own management purposes, as well as to keep you informed of their activities and projects.¹for their own management purposes, as well as to keep you informed of the activities and projects they carry out.

Likewise, you consent to the communication of your data to third parties in charge of the management of the activity in which the registration has been made only in those cases in which this communication is strictly necessary for the celebration of the same.

No international transfer of data is foreseen.

You can contact the Data Protection Delegate of "Fundación Universitaria San Pablo-CEU", by sending your request in writing to the postal address C/ Tutor 35 - 28008 Madrid or to the e-mail address dpd@ceu.es.

In accordance with the rights conferred by current legislation on data protection, you may contact the competent Control Authority to file the claim you deem appropriate, as well as exercise your rights of access, rectification, limitation of processing, deletion, portability and opposition to the processing of your personal data, as well as the withdrawal of consent given for the processing of the same, by sending your request to Vice-Rectorate for Students and University Life, address C/ Julián Romea 18, or to the e-mail vrecalum@ceu.es.

¹ CEU Institutions, Dependent Centers and Foundations: Fundación Privada Universidad Abat Oliba CEU, Fundación San Pablo Andalucía, Fundación San Pablo Castilla y León, Fundación Abat Oliba, Fundación San Pablo para Ayuda al Estudio, Colegio Mayor Universitario de San Pablo, Fundación Cultural Ángel Herrera Oria and Asociación Católica de Propagandistas.